

StarterHut Mobile User Manual

StarterHut Mobile is an online service that display StarterHut teesheet information from anywhere you have an Internet-accessible device. The web service provides the ability to book, cancel, and edit teetimes, as well as the ability to check in and move them.

The requirements for running this service are the same as the other web services, like Online Reservations or Online Billing. You will need a static public IP, a web server with the complete version of POSExpress installed, as well as port forwarding set to that web server over whatever port you choose.

Logging In

You can log in to the site using the same credentials as logging in to the software. The user that is logging in needs to have StarterHut Mobile capabilities enabled in the software settings. Under “Employee → User Rules” you can set up what capabilities a user has.

Enabling or disabling these settings changes the user’s permissions in StarterHut Mobile. The top setting, “SH_Mobile,” needs to be checked for a user to access StarterHut Mobile. If it is not checked, any other “SH_Mobile...” options will not apply.

To log in, navigate to the StarterHut Mobile web page, and type your employee username and password

Mobile Teesheet

The teesheet is the main page of StarterHut Mobile. It displays booked tee times and bookings that are currently in progress. All the data that is displayed in StarterHut's teesheet is also displayed here. Along the top of the page are the navigation functions. From here, you can access settings, course selection, and the date to view. Also, there is a button for the Legend, which displays the meanings of symbols used on the teesheet.

The first drop down-menu is where you select which course's teesheet you would like to view. The second drop-down menu is where you can switch between dates. You also have the options to refresh the teesheet to view new bookings, and to logout of the site.

Booking a Tee Time

To begin booking a tee time, select the cell(s) you would like to book on, and click "Make Reservation" in the bottom left. This screen will appear:

On this screen, you can select "Add Player" to add a player's name and information, or you can add or subtract cells, selecting the number of players for that booking. When you click "Add Player," this screen will pop up:

Here you can type the name of the player you wish to add. As you type, customer names will populate below for you to select. Once you click a player, any information on file will populate in the player information fields on the website.

If you selected the wrong player, you can select “Change Player” or “Cancel Booking” at the top. If the player is correct, fill out any other required information, and click “Save Change” at the bottom. This booking will now populate on both the StarterHut Mobile website, and the regular teesheet.

Editing a Tee Time

You can also edit booked tee times in StarterHut Mobile. You can move or remove a booking, or you can edit the details of the player that is booked. To view the tee time editing

options, select a tee time, and at the bottom of the screen you can find “Edit,” “Cancel Booking,” and “Move.”

To remove a tee time, select the tee time you wish to remove, and click “Cancel Booking.”

To move a tee time, select the tee time to move, and click “Move.”

To place the tee time in its new spot, select the new desired time and click “Paste.”

You can also select another booked tee time to swap the two tee times.

Clicking “Edit” along the bottom toolbar allows you to edit the details of a tee time or player.

When you click “Edit,” this screen will appear:

Here you can add information about the player, such as phone number or email address, or you can select the cart type and cart number for the tee time. You can also change the number of holes or add and remove another player from the booking by clicking "+ Cell" or "- Cell" at the bottom. When you have completed the changes, don't forget to scroll to the bottom and click "Save Change." You also have the option to email the players about the changes at the top.

StarterHut Mobile Settings

The Settings page on StarterHut Mobile can be accessed by clicking "Setting" in the top left of the page. The settings are grouped into four sections: Feature Setting, Appearance Setting, Data Collection, and Course Option. These options are used to select what functionalities can be used on the mobile teesheet, how the teesheet appears, and what data is stored in the database.

The Feature Settings allow you to choose what operations can be done on the mobile teesheet. The options are only "On" or "Off," which enables or disables the feature. The time format at the top is to select standard or military time. The "Tee'd Off / Turn / Finish" options allow you to enable pace of play functionality in StarterHut Mobile. These pace of play settings are located under the "Edit" section of any tee times. Next, the "Auto Log Off" and "Auto Refresh" options allow you to set how often the teesheet refreshes and how long it will stay

logged in while it is not in use. Turning these options on adds another option to select the time intervals. For example, you can set the teesheet to refresh every minute and to automatically logout after ten minutes. To be able to move tee times, the “Move Cell” option needs to be set to “On.” You can also enable the “Move Paid Cell” option if you want to be able to move tee times that have been paid for already. The last options are more functions that you can choose to enable or disable for StarterHut Mobile users. “Set Special Price” and “Discount Tee Time” allow you to set a special price and set a discount for a tee time from StarterHut Mobile. Finally, the “Swipe Left to Open Menu” is a mobile device functionality option. When using a touchscreen, you can swipe left to have the side menu appear.

The Appearance Settings let you select what information appears in the teesheet. The first three options “Pace of Play” and the “Tee’d Off / Turn / Finish” options make the pace of play functionalities visible or invisible, depending whether they are on or off. The “Show Handicap” option adds an “HCP:” field to the overview of tee times, showing any handicaps that apply to the booking. The rest of the options here are options to show or to hide certain fields of customer information. You can select just the fields you need to show from the list. The fields include first name, last name, email, class, type, phone number, home phone number, rate, holes, cart number, and notes. Turning any of these field off will hide them when you click to view the details of a tee time.

The Data Collection settings allow you to enable or disable the ability to edit customer information in StarterHut Mobile, and they allow you to choose what pieces of data you would like to save to the customer database. The first option, “Add/Edit Customer Information” enables or disables the ability to input customer information on StarterHut Mobile. If a tee time is booked and this option is “Off,” the user will not be able to edit the information that populates. The other settings, “Name,” “Phone,” “Email,” and “Address,” dictate whether or not the piece of data will be saved to the database. If the field is “On,” the data will be stored. If the field is “Off,” it will not.

Lastly, the Course Options settings allows you to select which of your courses can be viewed in StarterHut Mobile. In this section, a list of your courses appears, and whichever courses have the box on the left checked will be available on the mobile teesheet. The drop-down menu in the top right is where you select which course the mobile teesheet defaults to. Click the down arrow and select the course to make it the default.

Don’t forget to hit “Save Change” after editing any settings.